



Massachusetts Department of Environmental Protection

Bureau of Resource Protection – Drinking Water Program – Water Quality Assurance

BRP WS 36 Abandonment of Water Source Instructions and Supporting Materials

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Introduction

MassDEP *Permit Applications*, as well as *Instructions & Support Materials*, are available for download from the MassDEP Web site at www.mass.gov/dep in two file formats: Microsoft Word™ and Adobe Acrobat PDF™. Either format allows documents to be printed.

Instructions & Support Materials files in Microsoft Word™ format contain a series of documents that provide guidance on how to prepare a permit application. Although we recommend that you print out the entire package, you may choose to print specific documents by selecting the appropriate page numbers for printing.

Permit Applications in Microsoft Word™ format must be downloaded separately. Users with Microsoft Word™ 97 or later may complete these forms electronically.

Permitting packages in Adobe Acrobat PDF™ format combine *Permit Applications* and *Instructions & Support Materials* in a single document. Adobe Acrobat PDF™ files may only be viewed and printed without alteration. *Permit Applications* in this format may not be completed electronically.



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BRP WS 36 Abandonment of Water Source Permit Fact Sheet

1. What is the purpose of this approval?

The purpose of this permit is to protect public health and welfare by ensuring the proper abandonment of a water source. The process will help eliminate the potential for groundwater contamination via open wells, and will help in maintaining minimum drinking water standards and guidelines associated with the surrounding aquifer.

2. Who must apply?

Public water suppliers or their representatives must apply if they want to abandon a drinking water source.

3. What other requirements should be considered when applying for this approval?

Refer to Section 4.14 of Guidelines and Policies for Public Water Systems, November 1996 revised version.

4. What is the application fee?

The application fee is \$70.

5. What is the Primary Permit Location? What is the Reserve Copy Location?

Primary Permit Location:

BRP WS36 applications should be submitted to:

Department of Environmental Protection

_____ * Regional Office

Drinking Water Program

*Find your region: <https://www.mass.gov/service-details/massdep-regional-offices-by-community>

Reserve Copy Location:

No reserve copy needs to be submitted for this permit category.

6. Where can I get a copy of the timelines?

The timelines are available on the MassDEP Website: <https://www.mass.gov/lists/massdep-fees-timelines>

7. What is the annual compliance fee?

There is no annual compliance assurance fee for this approval.

8. How long is this approval in effect?

This approval shall remain in effect for 5 years from the approval date or as otherwise determined by MassDEP.

9. How can I avoid the most common mistakes made in applying for this approval?

- a. Attach all material as requested on the Application Completeness Checklist.
- b. Submit fee and a copy of the MassDEP Transmittal Form to: Department of Environmental Protection, P.O. Box 4062, Boston, MA 02211.



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10. What are the regulations that apply to this approval? Where can I get copies?

These regulations include, but are not limited to:

- a. Drinking Water Regulations, 310 CMR 22.00.
- b. Timely Action and Fee Provisions, 310 CMR 4.00.
- c. Administrative Penalty Regulations, 310 CMR 5.00.

These may be purchased at:

State House Bookstore
Room 116
Boston, MA 02133
617-727-2834

State House West Bookstore
436 Dwight Street
Springfield, MA 01103
413-784-1376



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- The MassDEP Transmittal Form has been completed: <https://www.mass.gov/service-details/transmittal-form-number-for-massdep-permit-application-payment>
- The standard BRP WS Application Form has been completed.
- A cover letter explaining the request is included.
- A map identifying the location of source to be abandoned is included.
- The names and addresses of abutters to the land where the source to be abandoned is located has been included.

To submit the application package:

- The Application Completeness Checklist items have been completed.
- One copy of the application along with a copy of the MassDEP Transmittal Form has been sent to:

Department of Environmental Protection

_____ * Regional Office

Drinking Water Program

*Find your region: <https://www.mass.gov/service-details/massdep-regional-offices-by-community>

- The fee of \$70 in the form of check or money order made payable to *Commonwealth of Massachusetts*, along with a copy of the MassDEP Transmittal Form has been sent to:

Department of Environmental Protection

P.O. Box 4062

Boston, MA 02211